

BY CERTIFIED MAIL

(RECIPIENT)

David Jones MD
123 Main Street
Anywhere, MASS 00001

Re: HIV diagnosis of patient Michael Smith, (DOB: 5/28/72)

Dear Dr. Jones:

As you will recall, I visited you on (DATE/DATES).

At that time, you told me that I was "HIV Positive" which, as you might expect, was devastating. Although I had no reason to question your diagnosis at the time, I am no longer confident that your diagnosis was accurate. In fact, I don't recall that you or anyone else ever conducted a diagnosis.

Please tell me what test or tests you used to diagnose me as HIV-positive.

I respectfully request that you respond to this letter within 2 weeks, so that we can set up a meeting to discuss the test and your diagnosis.

Sincerely,

Signed/Name/Address